



EVANGELICAL UNITED CHURCH OF CHRIST

Special Congregational Meeting -Facility Repairs– June 5, 2011, 9:45

Call to Order and Establishment of Quorum

Janet Rundquist, Governing Body President, called to order the meeting; the congregation met in the EUCC Sanctuary. Pastor Katy Hawker provided an opening prayer. Paul Mack was identified as the Parliamentarian; Ken Ulmer – the microphone runner, and Facilities Team Representative through 8/7– Joe Kelly. Thanks went out to Lil Lau for her leadership on the Facilities Team.

The number of members present at the start of the meeting met the quorum after a count.

Presentation of Building Committee Motion and Vote

The Governing Body asked for authorization on a loan not-to-exceed \$16,000 for three facility repairs (further detailed in the attached summary). The focus of the Facilities Team is to be good stewards of the facility and shift from temporary fixes to long term repairs.

The three items are:

- 1) Repair the electrical panel at the west front end of the panel and run three new circuits. - NTE \$6,300
- 2) Replace the fan motor for the condenser (air conditioning) that services the sanctuary, narthex, and fellowship hall and replace a mixing valve in the hot water heating system. – NTE \$3,200
- 3) Replace the south part of the suspended ceiling and salvage the existing tiles for reuse- this will include new lighting in the new part of the ceiling. NTE - \$6,000

Joe Kelly moved to accept the motion. Paul Kachulis and Al Schon seconded the motion. Next the floor was open to questions from the congregation.

Questions:

- 1) What are the code requirements for the electrical work and replacement of ceiling tile?

Joe Kelly relayed that the 2' x 2' ceiling tiles cannot be matched. The drop ceiling would be comprised of tiles with the dimension of 2' x 4'. Paul Kachulis answered the electrical service in the sanctuary and Narthex is original from 1938 and the use of extension cords cannot be permanent. A small fire in November of last year had resulted from feedback of electricity. Currently there is a fuse box in the Chancel closet and would be replaced with a 100 amp electrical box. The fuse box currently serves all outlets in the chancel and sanctuary.

- 2) Could this electrical work be incorporated into Phase 2 of the Capital Campaign? Perhaps the sound mixer could be replaced in the near term and for the ceiling tile replacement, individual tiles could be fabricated?

Paul Kachulis relayed that the rewiring was not in the master plan of Phase II and did not know if the scope would allow for this work to be incorporated. To reference more on the sound system, all elements of the system need to be on the same circuit. Joe Kelly answered that in reference to the drop ceiling in the fellowship hall, it would help in the future for wiring and other elements to be installed above the ceiling. The long term aesthetics of the ceiling was a consideration too.

- 3) More information was requested on the loan.

Janet Rundquist answered that the loan would come from church members or from Cornerstone and will result in an additional \$350 to \$400 in the operational budget per month.

- 4) How much money was raised in the share drive the previous week?

Ken Ulmer answered that \$800 was raised.

- 5) Could members re-designate capital campaign money to a particular cause?

Janet Rundquist answered that there should be options for that.

- 6) What is the estimated total of the repairs?

Joe Kelly relayed that the Facilities Team received bids and the bids are not yet in final detail. The numbers presented are not-to-exceed and Joe foresees that once more detailed estimates are received, a lower number is anticipated. Paul Kachulis also relayed the totals were not-to-exceed figures.



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- 7) Could the electrical work be incorporated into the capital campaign? A preference was also expressed to include the work in Phase II of the Capital Campaign.

Paul Kachulis relayed that by doing the work now; electrical work will not likely be needed in the future. Any electrical work may not be able to be included until the third or fourth phase of the campaign. Jill Thompson included that the mixer needs to stay in the back of the church for the proper operation of the sound system.

- 8) What are the terms of the loan?

Janet Rundquist answered that it is 3 years at 3%

- 9) What are the time frames for the Capital Campaign?

Paul Kachulis replied that Phase 1 will be completed this year. Phase 2 will begin in spring of 2012 with construction starting in March 2013.

- 10) A suggestion was offered that if 32 members could provide a gift of \$500 each then the total could be met without having an impact on the budget.

Janet Rundquist relayed that Ken Ulmer would be glad to hear from any members who would like to provide donations.

- 11) A request was made for the congregation to receive the numbers once the final bids are received for the work.

Janet Rundquist relayed that this information will be provided.

Call for vote:

Nancy Reiter called for a vote.

Janet Rundquist asked all members in favor to raise their hands and then all members opposed to raise their hands. Per the majority of votes in favor, the motion carried.

Adjournment

The meeting was then adjourned after a closing prayer.